HM Customs and Excise

VAT refunds for DIY builders and converters

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Name of claimant (BLOCK LETTERS)

Part 3: Goods, materials and services claimed for where the invoices show VAT separately

When you fill in this part, you must:

- list those goods, materials and services for which you have invoices or import documents **showing VAT separately**. Do not include items not eligible for the scheme. Section 4 of Notice 719 gives examples of items not covered by the scheme;
- either subtract the amount of any credit note you receive from the relevant invoice entry or put it in red in the list and subtract it from the total;
- attach all the original invoices and import documents to this Part in the same order as they are listed.

Please write in **black** ink, cross out any mistakes you make and insert the correct details above them. The person making the claim must initial the alterations.

Date of invoice	Brief description of goods or service	Quantity	Supplier's name	Invoice number or other reference number (eg Customs entry)	VAT paid £	p
				Total		

(carry forward overleaf if necessary)

Date of invoice	Brief description of goods or service	Quantity	Supplier's name	Invoice number or other reference number (eg Customs entry)	VAT paid £	p
				Balance brought forward from overleaf		
				Total		

Please use a continuation sheet if necessary